Breathing Apparatus
Training Manual
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Different Parts of FIRECentral Toolbar:

**Menu Bar** – From the menu bar you can access different modules, view help contents, or exit FIRECentral.

**Tabs** – Click on the Tabs to move to different modules.

**Buttons** – Click on the buttons to access different parts of FIRECentral.

How do I Receive Help?

- F1 will display help throughout the software.
- Help located on the “menu bar”
- Help buttons located at the bottom of different screens throughout the program.
- Can contact us at our Web site and email: www.firecentralsoftware.com/fire
  support@firecentralsoftware.com
Different Parts of Breathing Apparatus

Breathing Apparatus

Header Information

Double click here to view & edit Rebuilds.

Double click here to view & edit Testing.

Breathing Search Dialog

search for breathing apparatus
select the marked breathing app.
exit the Breathing Search Dialog

This window is used to search for breathing apparatus. Enter the information to search by, then click the Ok button. To search for all hose leave all field blank, then click the Ok button.
Header Information & Breathing Apparatus

FDID
Definition
Fire Department Identification (FDID). A unique identifier assigned by the state to identify a particular fire department within the state. The FDID must be exactly five digits.
Entry
Use this field to enter your Fire Department Identifier, as assigned by your state.

ITEM NUMBER
Definition
A number assigned to each piece of breathing apparatus.
Entry
Enter the part number associated with the piece of breathing apparatus.

REGULATOR NUMBER
Definition
An ID number printed on the regulator.
Entry
Enter the ID number that is printed on the regulator.

DESCRIPTION
Definition
A description for the piece of breathing apparatus.
Entry
Enter the description for the piece of breathing apparatus.

MANUFACTURER NAME
Definition
The name of the manufacturer, company, or person who designed the piece of breathing apparatus.
Entry
Enter name of the manufacturer, company, or person who designed the piece of breathing apparatus.

MAKE
Definition
Refers to specific type or name for the piece of breathing apparatus.
Entry
Enter the make for the piece of breathing apparatus.

BRAND
Definition
A trademark or distinctive name identifying a product or a manufacturer.
Entry
Enter the brand of the piece of breathing apparatus.

MODEL
Definition
Refers to the model name or number assigned to the piece of breathing apparatus by the manufacturer. If there is no specific model name or number, use the common physical description.
Entry
Enter the model of the equipment that was involved in the ignition of the fire.

SERIAL NUMBER
Definition
Refers to the manufacturer’s serial number that is generally stamped on an identification plate on the breathing apparatus.
Entry
Enter the serial # of the breathing apparatus.

LOCATION
Definition
Identifies the current location of the breathing apparatus.
Entry
Click on the to select the current location of the breathing apparatus.
**REBLD. INTERVAL**

*Definition*
Identifies the number of days before the regulator is to be rebuilt.

*Entry*
Enter the number of days before the regulator is to be rebuilt.

**BREATHING EQUIPMENT TYPE**

*Definition*
Identifies the type of breathing apparatus.

*Entry*
Click on the drop down list and select the type for this breathing apparatus.

**COST**

*Definition*
Identifies the cost of the breathing apparatus.

*Entry*
Enter the cost of the breathing apparatus.

**ASSET NUMBER**

*Definition*
Internal number assigned to keep track of a specific piece of breathing apparatus.

*Entry*
Enter the fixed asset number for the specific piece of breathing apparatus.

**PURCHASE DATE**

*Definition*
Identifies the date that the breathing apparatus was purchased.

*Entry*
Enter the month, day, and year in which the breathing apparatus was purchased.

**RETIREMENT DATE**

*Definition*
Identifies the date that the breathing apparatus was retired.

*Entry*
Enter the month, day, and year in which the breathing apparatus was retired.

**DATE IN SERVICE**

*Definition*
Identifies the date that the piece of breathing apparatus was put to use.

*Entry*
Enter the month, day, and year in which the breathing apparatus was put to use.

**DATE OUT OF SERVICE**

*Definition*
Identifies the date that the breathing apparatus was taken out of service.

*Entry*
Enter the month, day, and year in which the breathing apparatus was taken out of service.

**REBUILDS**

1 -- Click the button to add a new breathing apparatus rebuild record.

Click the button to delete a breathing apparatus rebuild record or double click on a breathing apparatus rebuild record to edit.

**TESTING**

1 -- Click the button to add a new breathing apparatus testing record.

Click the button to delete a breathing apparatus testing record or double click on a breathing apparatus testing record to edit.
Breathing Apparatus Rebuild

**REBUILD DATE**
*Definition*
Identifies the date that the piece of breathing apparatus was rebuilt.

*Entry*
Enter the month, day, and year in which the hose was moved, then press the Tab Key. The year should be in a 4-digit format or you can click on the drop down list and a calendar will appear. Click on the left and right arrows at the top of the calendar to select the month, then double click on the day you wish to select. You can also click on the month or the year at the top of the calendar and select a month or year that way as well.

**DESCRIPTION**
*Definition*
A description of the rebuild for the specific piece of breathing apparatus.

*Entry*
Click on the drop down list and select a rebuild description for that breathing apparatus.

**PERFORMED BY**
*Definition*
Identifies the person who rebuild this piece of breathing apparatus.

*Entry*
Click on the just to the right of the moved by field and select the personnel member who rebuilt this piece of breathing apparatus.

**NAME**
*Definition*
The name of the personnel member who rebuild the piece of breathing apparatus.

**PART NUMBER**
*Definition*
A number assigned to each piece of breathing apparatus.

*Entry*
Enter the part number associated with the piece of breathing apparatus.
**Breathing Apparatus Rebuild (cont.)**

**COST**  
*Definition*  
Identifies the cost of rebuilding the breathing apparatus.

*Entry*  
Enter the cost for rebuilding the breathing apparatus.

**REMARKS**  
*Definition*  
The “Remarks” section is an area for any comments that might be associated with the rebuild of this piece of breathing apparatus.

*Entry*  
Enter any remarks, operations, or unusual conditions encountered with the rebuild of this piece of breathing apparatus.
Breathing Apparatus Test

**Header Information**

Click here to select who performed test.

**Tabs**

Click here to edit test description codes.

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**TEST DATE**

*Definition*
Identifies the date when the piece of breathing apparatus was tested.

*Entry*
Enter the month, day, and year in which the piece of breathing apparatus was tested, then press the Tab Key. The year should be in a 4-digit format or you can click on the drop down list and a calendar will appear. Click on the left and right arrows at the top of the calendar to select the month, then double click on the day you wish to select. You can also click on the month or the year at the top of the calendar and select a month or year that way as well.

**TEST DESCRIPTION**

*Definition*
This field is use to identify the test description for why the piece of breathing apparatus was tested.

*Entry*
Click on the drop down list and select a reason for testing the piece of breathing apparatus.

**TESTED BY**

*Definition*
Identifies the person who tested the piece of breathing apparatus.

*Entry*
Click on the just to the right of the moved by field and select the personnel member who tested the piece of breathing apparatus.

**NAME**

*Definition*
The name of the personnel member who tested the piece of breathing apparatus.

**REMARKS**

*Definition*
The “Remarks” section is an area for any comments associated with hose.

*Entry*
Enter any remarks, operations, or unusual conditions encountered with this hose during testing.
How to Add & Edit Breathing Apparatus

? How to Add Breathing Apparatus Records

1) From the FIRECentral Toolbar click on Services Tab. Next click on the 5th icon, View/Edit Breathing Apparatus Records.
2) Breathing Apparatus window is displayed. Click the Add button to add a new Hose record. Enter the correct information starting with Item No. field. Press the Tab key to move from field to field. When finished entering information click the Add button to save or the Ok button to save and exit.

? How to Edit Unit Codes

1) From the FIRECentral Toolbar click on Services Tab. Next click on the 5th icon, View/Edit Breathing Apparatus Records
2) Breathing Apparatus window is displayed. Click the Add button to add a new Hose record or the Find button to open existing record.
3) Click on the edit button just to the right of the Breathing Equipment Type field.
4) Click the Insert button to add a new code, enter a code and description, then click the Ok button.
5) When finished entering information click the Add button to save or the Ok button to save and exit.

? How to Search for Breathing Apparatus Records

1) From the FIRECentral Toolbar click on Services Tab. Next click on the 5th icon, View/Edit Breathing Apparatus Records
2) Breathing Apparatus window is displayed. Click the Find button.
3) Breathing Apparatus Dialog is displayed. Click on the Search Options drop down list and select the search option.
   Note: You can use the Search Description field to type in what you are searching for.
4) When you have located the inventory record you are searching for. Double click on the record to open it.
5) When finished entering information click the Add button to save or the Ok button to save and exit.
How to Delete a Breathing Apparatus

How to Delete a Breathing Apparatus Records
1) From the FIRECentral Toolbar click on Services Tab. Next click on the 1st icon, View/Edit Breathing Apparatus Records
2) Breathing Apparatus window is displayed. Click the Find button.
3) Breathing Apparatus Dialog is displayed. Click on the Search Options drop down list and select the search option. *Note: You can use the Search Description field to type in what you are searching for.*
4) When you have located the inventory record you are searching for. Double click on the record to open it.
5) Click the Delete button. Finally click the Yes button to confirm the delete.
Example 1: Breathing Apparatus